26 December 2022

To

Embassy of Ireland,

New Delhi, India.

**Subject:** Application for visa – Long Stay - Join Family (Non-EEA national) (Spouse)

Dear Sir,

I xxxxxx holder of the Indian passport, xxxxx issued in Mumbai on 09/02/2016, wish to apply for a Long Stay visa to join my spouse in Ireland.

My spouse, Mr. Arbaaz Shaikh holding critical skills employment permit No xxxxxx and permit holder ID xxxxx is working with KPMG Ireland, 1 Stokes Place, St Stephens Green, Dublin DO2 DE03, as a Manager in theirmarketing practice since 07-11-2022. In connection to the stay in Ireland, KPMG will provide temporary accommodation, until we find a long-term place to settle. Please see below the details of my spouse:

|  |  |  |
| --- | --- | --- |
| **S. No** | **Particulars** | **Details** |
| 1 | Name |  |
| 2 | Nationality |  |
| 3 | Date of Birth |  |
| 4 | Passport No |  |
| 5 | Employment Permit Type |  |
| 6 | Employment Permit No |  |
| 7 | Permit Holder ID |  |
| 8 | Type of Employment |  |
| 9 | Period of Employment (as per permit) |  |
| 10 | Irish Residence Permit Number |  |
| 11 | Type of Permit |  |
| 12 | Visa Application Number |  |

Kindly note that my husband will be my sponsor in Ireland. I will be joining him to live there till the expiry of his permit.

I would like to assure you that I am committed to observe the conditions of the visa granted to me and that I take full responsibility to conduct in a manner that I do not become a burden on the state. Further, I assure you that I will leave the state on the expiry of your permission to remain in Ireland.

I therefore request your kind self to grant the visa to join my spouse as detailed above. I have enclosed all the documents as required in **Annexure 1** appended to this letter for your ready reference.

Thanking you.

Yours Sincerely,

Name: xxxxx

**Tel :** +91 xxxxx  
**Email:** xxxxx  
**Address:** xxxxx

**Place:** Mumbai

**Date:** 26 December 2022

**Annexure 1**

|  |  |
| --- | --- |
| **Sr. No.** | **Documents** |
| 1 | Ireland VAC checklist (Join Family) |
| 2 | Visa application summary sheet |
| 3 | Supplementary Join Family Application Form |
| 4 | Payment confirmation receipt |
| 5 | Two colour passport sized photographs |
| 6 | Current passport and previous passports |
| 7 | Documents of sponsor:   * Copy of all pages of his passport * Copy of his current employment permit * Copy of his contract of employment with KPMG (employer in Ireland) * Copy of the invitation letter from the employer in Ireland * Copy of his Irish Residence Permit |
| 8 | A duly signed letter of invitation from sponsor in Ireland |
| 9 | Evidence of claimed relationship   * Marriage certificate |
| 10 | Documents for finances   * Applicant’s bank statements covering a six-month period immediately prior to application * Sponsor’s bank statements covering a six-month period immediately prior to application * Employment permit of the sponsor along with the contract of employment of the sponsor with KPMG |
| 11 | Police Clearance Certificate |